

MOUNT VERNON CITY SCHOOL DISTRICT
CONTINUING OPEN ENROLLMENT INTENT FOR 2018-2019

New open enrollment intent guidelines for the 2018-2019 school year are as follows (please note that no paper applications will be accepted – all continuing open enrollment intent requests are to be done online).

If you are currently open enrolled and would like to remain open enrolled for the 2018-2019 school year, please follow these guidelines.



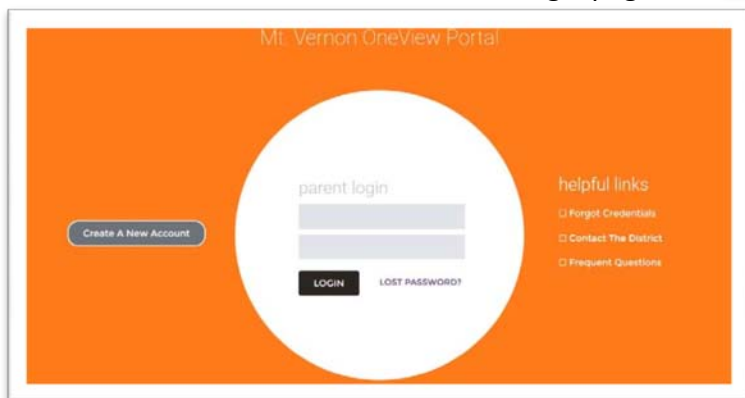
Start at the district website, www.mvczd.us then click the Parent Icon **PARENTS** at the top menu bar.

You will be taken to the Parents Information Page.

From this page click the MVCSD Parent Portal



You will be taken to the OneView Parent Login page.



If you already have an account, log in with your username and password. If this is your first time, you will need to click on **|Create A New Account|**.

If you have to create a new account, please fill in all information requested for your personal account.

Create your account by providing your
NAME

EMAILADDRESS – very important

PARENT LOGIN ID – **this is created by you and not supplied by the District**

PARENT PASSWORD

FORGOT PASSWORD QUESTION/ANSWER, and a PIN CODE.

(The PIN code is used for verification and can any 4 or 5 digit number)

Then click **|Register & Begin|** to get started.

A confirmation email will be sent to the parent once they create their account.

To start the Intent for Open Enrollment Process

From the enrolled student dashboard, select **|Enroll New Students|**.

MOUNT VERNON CITY SCHOOLS

Dashboard Homepage Log Out

Enrolled Student Dashboard MY PARENT ACCOUNT

Submit & View Online Forms

Enroll New Student(s) **Select Enroll New Student(s)**

Manage My Students

u do not yet have any enrolled students attached to your account. Attach students to your account u may also enroll a new student using the 'Enroll Student' tab.

Select **|Open Enroll A Student|**

Enrolled Student Dashboard View Online Forms Enroll New Student(s)

Enroll A Student At Mt. Vernon Schools

You may use this area to create a new online enrollment form application for a NEW student whom you would like to enroll within the Mt. Vernon School District. Please aware that the application process requests a great deal of information from you. You may save and return to your application many times before you officially submit school district. Come back to this page to check the status of your new enrollment application and to answer any additional questions the district may require.

Do you and your child live within the boundaries of the Mount Vernon City School District?
If so, click the blue 'Enroll A New Student' button to begin.

Select Open Enroll A Student

Live OUTSIDE the boundaries of the Mount Vernon City School District or are a MVCSD resident requesting an elementary school building outside of your attendanc
If so, click the red 'Open Enroll A Student' button below.

Open Enroll A Student

Existing Student Enrollments Helpful Links

Completely fill out all information on the Open Enrollment Document. Students who are presently open enrolled and plan on continuing open enrollment in Mount Vernon Schools select yes.

Mount Vernon's Open Enrollment Application Form Not Yet Available!

Please return here on or after **April 3rd, 2017**

Go Back

INSTRUCTIONS: Please provide as much information as possible to help register your child in the Mount Vernon City School District. Applications are reviewed on a first-come, first-served basis and applications that are correct and complete will be able to be acted upon in accordance with district policies.

NOTE: The submission of this application does not guarantee your child a place in the Mount Vernon City School District. Applications and decisions regarding open enrollment remain solely within the discretion of the Superintendent or the Superintendent's Designee and nothing on this application form is intended to change that policy. All questions regarding open enrollment and/or this application form should be directed to the Office of the Superintendent of the Mount Vernon City School District.

Fields marked in bold and with an asterisk (*) are required to complete this application form.

Is Student CURRENTLY ATTENDING Mt. Vernon City Schools For the current 2016-17 School Year?*

Please Select... **Select Yes for students who are presently open enrolled and plan on continuing open enrollment in Mount Vernon Schools.**

Please Select...
Yes
No

Student's First Name* Student's Middle Name* Student's Last Name*

Street Address* City* State* Zip-Code*

Gender* Age* Ethnicity* Date Of Birth*

Expected Grade Level For 2017-2018 School Year* School/Building Last Attended*

At the bottom of the form type in your Parent/Guardian Signature and contact information.

Finally, click **|Save and Submit to the District|**

Parent/Guardian Signature*

Home Phone: [] [] []

Work Phone: [] [] []

Cell Phone: [] [] []

Email Address: [] [] [] [] [] [] [] [] [] []

Type in you Name

Your contact information

Select Save & Submit to District

FORM ACTIONS

PRINT SAVE & SUBMIT TO DISTRICT CLEAR FORM

You will receive a message that your open enrollment application has been submitted to the District.